

## Tenant Documentation Form

This document certifies that \_\_\_\_\_ (Property Owner) owns the unit located at \_\_\_\_\_ (Tenant Address).

\_\_\_\_\_ (Tenant Name) is a tenant who resides at the named unit.

The tenant's rent amount \$ \_\_\_\_\_  Monthly OR  Weekly

If the tenant's rent is subsidized (a portion of the tenant's rent is paid by a Housing Authority) please put the amount the tenant pays \$ \_\_\_\_\_

IF TENANT'S RENT IS NOT SUBSIDIZED LEAVE THIS BOX BLANK.

The tenant's total rental arrearage amount incurred after April 1, 2020 including fees and current month's rent \$ \_\_\_\_\_

If weekly, indicate the amount that will be owed through the end of the current month \$ \_\_\_\_\_

The date the tenant's rent was first past due \_\_\_\_\_

Is the tenant's rent increasing in the next three months?  Yes OR  No

If yes, please indicate the rent amount: \$ \_\_\_\_\_  Monthly  Weekly, Date of Increase: \_\_\_\_\_

*I certify, attest, and affirm under penalty of perjury that above information is complete and accurate to the best of my knowledge and belief. I understand that providing false or misleading statements or omissions may result in federal and state criminal and civil actions for fines, penalties, damages, or imprisonment.*

\_\_\_\_\_ Property Owner Name

\_\_\_\_\_ Property Owner Address

\_\_\_\_\_ Property Owner Phone/Email

\_\_\_\_\_ Property Owner Signature

\_\_\_\_\_ Date

Notes - For Office Use Only